



## Requirements for obtaining an ESTRO support letter for a (European) research project

1. Submit request at least 10 weeks before the submission deadline of the project
2. Submit an abstract for the project, describing importance and relevance of the project, methodology and endpoints
3. Describe the benefits for ESTRO and/or the ESTRO community in supporting this project
4. Clarify in detail what is expected from ESTRO:
  - general support or
  - engagement in the project

In case of the latter, clearly describe the type of engagement expected from ESTRO

  - dissemination to the community, raising awareness about the project
  - facilitation to access to ESTRO activities
  - expertise
  - other contributions
5. Provide information on the project leadership and the list of partners to allow evaluation of the collaborative potential of the project
6. Provide a template letter as a guide for the letter of support

### ESTRO Resources needed for facilitating/supporting research projects

Description of resources	Project with budget for ESTRO	Project without budget for ESTRO
Staff rate /month (5k – 6.5k euros)	✓	x
Reports in NL (100 euro/edition)	✓	✓
Summary yearly achievements in ESTRO annual report (50 eur/edition)	✓	x
Promotion in ESTRO Flash (50 euros/edition)	✓	✓
Creation of webpage of project description on ESTRO website linked to project website (50 euros/edition)	✓	x
Travel grant to ESTRO courses (1.25k eur/head)	✓	x
Rate registration to an ESTRO course, member and nonmember (450 – 650 eur/head)	✓	x
Catering for meetings at ESTRO office or annual ESTRO congress. Direct costs	✓	✓

