# “Joint with’’ Application

Having an event joint with ESTRO means that you are obliged to provide to ESTRO the services mention in the Promotion Policy, you receive Promotion level 3 package. ESTRO will give financial or in-kind support and takes financial responsibility. *Promotion package details on our web page.*

## Contact Information

|  |  |
| --- | --- |
| Society/Institution |       |
| Street Address |       |
| Town Postcode |       |
| Contact person |       |
| Work Phone |       |
| E-Mail Address |       |
| Event website |       |

## Documents

The following documents must be attached to this form:

* A motivation letter must be sent to the President of ESTRO
* A clear outline on financials
* Proposal of names and topics
* Draft outline of the event
	+ Copy of programme
	+ Timing
	+ Titles of speeches
	+ Number of speakers.

ESTRO must be kept up-to-date on progress

## Requirements

The following requirements must be met to receive ESTRO support:

* Full involvement from the initial stages
* ESTRO is a member of the Steering and Scientific Committees
* ESTRO is involved in writing the MOU, budget and scientific programme
* ESTRO is mentioned as one of the partners of the event with a link to the ESTRO website
* ESTRO promotional material is on display at the event
* Any promotional material of the event must include the ESTRO logo, link to website when possible and mention ESTRO’s partnership
* Mass mail about ESTRO to be sent by organizers to all course or congress’ attendees
* ESTRO members can attend the event at membership price.

## Criteria

The following criteria must be met to receive ESTRO support:

* International level of speakers
* Topic is according to ESTRO’s scientific plan
* According to ESTRO multidisciplinary strategy

## Agreement and Signature

By submitting this application, you affirm that the facts set forth in it are true and complete. Any false statements, omissions, or other misrepresentations made on this application may result in immediate withdrawal of ESTRO support.

|  |  |
| --- | --- |
| Signature |       |
| Date |       |

Thank you for completing this application form and for your interest in ESTRO support.

Please, send the application and all required documents to Eralda Azizaj at eazizaj@estro.org.

*In case of a negative answer ESTRO might suggest another stage of support.*