



# Policy on Promotions linked to ESTRO Supported Events

NB: any document produced by the organiser using the ESTRO logo must be submitted to ESTRO for validation before publication.

Deadlines need to be adhered to guarantee promotion through ESTRO channels

### Stage 1: Endorsed

Services from ESTRO:

Website

ESTRO Courses or Congresses webpages (<u>https://www.estro.org/Courses</u> - <u>https://www.estro.org/Workshops</u> - <u>https://www.estro.org/Congresses</u>)

Newsletter

• 1 article in the Conferences Corner, 350 words + picture, pre (as promotion) or post meeting (as report)

Services to ESTRO:

 ESTRO logo to be published on congress or course website with hyperlink to ESTRO website: <u>https://www.estro.org/</u>

#### Stage 2: In collaboration with ESTRO

Services from ESTRO:

ESTRO Facebook page

 Announcement of the event + announcement of all deadlines, max 3 times in total – content and pictures/images should be provided to ESTRO by congress or course organizer

Twitter

 Announcement of deadlines and event 2 times – content and pictures/images should be provided to ESTRO by congress or course organizer

Website

- ESTRO Courses or Congresses webpages (<u>https://www.estro.org/Courses</u> <u>https://www.estro.org/Workshops</u> <u>https://www.estro.org/Congresses</u>)
- ESTRO Newsletter (mass mail)
  - Announcement of the event through the link to calendar of events in 1 newsletter issue

ESTRO Newsletter (webpage)

- $\circ$  1 article in the conferences corner, 400 words + picture
- 1 interview of the ESTRO representative in the scientific programme if available (optional)
- At ESTRO teaching courses
  - Leaflets on display at ESTRO booth at appropriate courses
- At ESTRO booth at congresses (ESTRO and non-ESTRO events)
  - Leaflets on display

At ESTRO conferences

• Leaflets on display in publication area

Services to ESTRO:

- ESTRO logo to be published on congress or course website with hyperlink to ESTRO website: <u>https://www.estro.org/</u>
- o ESTRO logo on printed material a draft should be sent to ESTRO for approval
- ESTRO promotional material at congress or course (shipping costs cover by ESTRO)

## Stage 3: Joint with ESTRO

## Services from ESTRO:

ESTRO Facebook page

 Announcement of the event + announcement of all the deadlines + any relevant info (link to scientific programme etc), max 3 times in total (if spread over a minimum of 6 months) – content and pictures/images should be provided to ESTRO by congress or course organizer

Twitter

• Announcement of deadlines and event 3 times – content and pictures/images should be provided to ESTRO by congress or course organizer

Website

- ESTRO Courses or Congresses webpages (<u>https://www.estro.org/Courses</u> <u>https://www.estro.org/Workshops</u> <u>https://www.estro.org/Congresses</u>)
- ESTRO Newsletter (mass mail)
  - o 1 banner
  - Announcement of the event + announcement of all the deadlines in 2 newsletter issue:
    - $\circ$  in the list of deadlines
    - in the list of upcoming events

ESTRO Newsletter (webpage)

- o 1 article in the conferences corner, 400 words + picture
- Possibility of an extra article of 200 words
- o 1 interview of the ESTRO representative in the scientific programme

Specific emailing

- One email blast can be sent upon request to announce the deadlines to selected contacts – content and pictures/images should be provided to ESTRO by congress or course organizer
- At ESTRO teaching courses
  - Leaflets on display at ESTRO booth at appropriate courses
- At ESTRO booth at congresses (ESTRO and non-ESTRO events)
  - Leaflets on display
- At ESTRO conferences
  - Leaflets on display in publication area
  - Distribution of leaflets by hostesses at the end of relevant sessions (ex: distribution of EMUC leaflets at prostate sessions)

Green Journal

o 1 ad page, if known 6 months in advance

Services to ESTRO:

- ESTRO logo to be published on congress or course website with hyperlink to ESTRO website: <u>https://www.estro.org/</u>
- ESTRO logo on printed material a draft should be sent to ESTRO for approval

- ESTRO promotional material at congress or course (shipping costs cover by ESTRO)
- Mass mail about ESTRO to be sent by organizers to all course or congress' attendees (ESTRO will provide the content to course or congress organizer after the event)